

LETTER FOR ACTIVATION OF DORMANT TRADING ACCOUNT

To, ARCH FINANCE LTD,
81,1ST FLOOR,
DARYAGANJ
NEW DELHI-110002

Date :

Sub. : Reactivation of Dormant Trading Account

Dear Sir / Madam,

As I have not traded in my account since the last six months, my account is in dormant status. I request to kindly activate my trading account and update the below mentioned details in your record :

Name :	Trading client code :
DP ID :	Client ID :
PAN No. :	Bank Name :
Bank A/C No. :	Bank IFSC :
Mobile No. :	Mail Id :
Address :	

Self-attested copy of my photo identity and address proof (If changes available) is enclosed for the purpose of identification.
I hereby confirm that there is no change in my above-mentioned details i.e. bank account details, mobile number, email id and address.

For Arch Finance Limited

Client's Signature (Authorized Signatory)
=====

Acknowledgment for Activation of Dormant Trading Account

Date :

We hereby acknowledge the receipt of your instruction for activation of dormant trading account subject to verification:

Name of the client :	Trading Client Code :
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For Arch Finance Limited

(Authorized Signatory)



ARCH FINANCE LTD.

Know Your Client (KYC)

Application Form (For Individuals Only)

Regd. Office : 81, 1st Floor, Daryaganj, New Delhi-110002
Ph. : 011-43710000, +91-8595233233 | Fax : 011-43710055
E-mail : care@archfin.com | Website : www.archfin.com

Please fill in ENGLISH and in BLOCK LETTERS

Application No. : _____

A. Identity Details (Please see guidelines overleaf)**1. Name of the Applicant (As appearing in support identification document)**

Name _____

Father's/Spouse Name _____

Mother's Name _____

2. Gender ☐ Male ☐ Female **B. Marital Status** ☐ Single ☐ Married **C. Date of Birth** _____**3. Nationality** ☐ Indian ☐ Other _____**4. Status** Please tick ☒ ☐ Resident Individual ☐ Non Resident
☐ Foreign National (Passport Copy Mandatory for NRIs & Foreign Nationals)**5. PAN** _____

Please enclose a duly attested copy of your PAN Card

Aadhaar Number _____**6. Proof of Identity submitted for PAN exempt cases** Please tick ☒☐ UID (Aadhaar) ☐ Passport ☐ Voter ID ☐ Driving Licence ☐ Others _____**PHOTOGRAPH**

Please affix
the recent passport
size photograph and
sign across it

(Please see guideline 'D'
overleaf)

B. Address Details (please see guidelines overleaf)**1. Address for Correspondence** _____

City/Town _____ Pin Code _____

State _____ Country _____

2. Contact Details

Tell Office _____ Tel(Res) _____

Mobile _____ Fax _____

Email-id _____

3. Proof of address to be provided by Applicant. Please submit ANY ONE of the following valid documents & tick ☒ against the document attached.☐ Passport ☐ Ration Card ☐ Registered Lease/Sale Agreement of Residence ☐ UID ☐ Driving License ☐ Voter Identity Card
☐ *Latest Electricity Bill ☐ *Latest Bank A/c Statement/Passbook ☐ *Latest Gas Bill ☐ *Latest Telephone Bill (only Land Line) ☐ Other _____

*Not more than 3 Months old. Validity/Expiry date of proof of address submitted

Gross Annual Income Details : ☐ < ₹ 1 Lac ☐ = ₹ 1-5 Lac ☐ = ₹ 5-10 Lac ☐ = ₹ 10-25 Lac ☐ ₹ 25 Lac - 1 Crore ☐ > ₹ 1 Crore**4. Permanent Address of Resident Applicant if different from above B1 OR Overseas Address (Mandatory) for Non-Resident / Foreign Nationals Applicant**

Line 1 _____

Line 2 _____ Line 3 _____

City/Town/Village _____ Pin Code _____

State _____ Country _____

DECLARATION**1. Ownership Declaration - Contact Detail (s)****A. E-mail, I hereby declare that the Email ID** given by me belongs to ☐ My Self ☐ Spouse ☐ Dependent Children ☐ Dependent Parent**B. Mobile, I hereby declare that the Mobile No** given by me belongs to ☐ My Self ☐ Spouse ☐ Dependent Children ☐ Dependent Parent**2. Declaration for Electronic Communication** ☒ Yes ☐ No

I wish to receive all future communication to me including but not limited to Contract note, Bills and Statement of Accounts to be sent to the above mentioned ID

DECLARATION**SIGNATURE OF APPLICANT**

I hereby declare that the details furnished above are true and correct to the best of my/our knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am/we are aware that I/we may be held liable for it

Place : _____

Date : _____

ATTESTATION / FOR OFFICE USE ONLY**In person Verification (IPV) Details / KYC Verification Carried out by :**

Name of the person who has done the IPV : _____

Designation: _____ Employee ID: _____

Name of Sub-Broker/Authorised Person _____

Name of the Organization: **Arch Finance Limited** Emp. Branch _____

Date of IPV : _____

Seal/Stamp of the Intermediary

Signature of the authorised signatory

Signature of the person who has done the IPV

☐ Original Verified, Self Attested Documents & Certified copies received

Date _____

CENTRAL KYC REGISTRY | Know Your Customer (KYC) Application Form | Individual

a) Fields marked with ' * ' are mandatory fields.
 b) Tick ' ' wherever applicable
 c) Please fill the form in English and in BLOCK letters
 d) Please fill the date in DD-MM-YYYY format.
 e) For particular section update, please tick () in the box section number and strike off the sections not required to be updated.
 f) Please read section wise detailed guidelines / instructions at the end.

g) List of State / U.T code as per Indian Motor Vehicle Act, 1988 is available at the end
 h) List of two character ISO 3166 country codes is available at the end
 i) KYC number of applicant is mandatory for update application.
 j) The 'OTP based E-KYC' check box is to be checked for accounts opened using OTP based E-KYC in non-face to facemode


For office use only

(To be filled by financial institution)

Application Type*

☐ NEW ☒ UPDATE

KYC Number

_____ (Mandatory for KYC update request)

Account Type*

☐ Normal ☐ Minor ☐ Aadhaar OTP based E-KYC (in non-face to facemode)

☒ 1. PERSONAL DETAILS * (Please refer instruction A at the end)

☒ Name* (Same as ID proof)

Maiden Name

Father / Spouse Name

Mother Name

Date of Birth

Gender*

☐ M- Male ☐ F- Female ☐ T-Transgender

PAN

_____ ☐ Form60 furnished

☒ 2. PROOF OF IDENTITY AND ADDRESS * (Please refer instruction B at the end)

I. Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted (anyone of the following OVDs)

☐ A- Passport Number

☐ B- Voter ID Card

☐ C- Driving Licence

☐ D-NREGA Job Card

☐ E-National Population Register Letter

☒ F-Proof of Possession of Aadhaar

II ☐ E-KYC Authentication

III ☐ Offline verification of Aadhaar

☒ PHOTO *

PHOTOGRAPH

**Please affix
the recent passport
size photograph and
sign across it**

Address

Line 1*

Line 2

Line 3 _____ City / Town / Village *

District* _____ Pin/Post Code* _____ State _____ Country Code* _____

☒ 3. CURRENT ADDRESS DETAILS (Please refer instruction B at the end)

☐ Same as above mentioned address (In such cases address details as below need not be provided)

I. Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted (anyone of the following OVDs)

☐ A- Passport Number

☐ B- Voter ID Card

☐ C- Driving Licence

☐ D-NREGA Job Card

☐ E-National Population Register Letter

☐ F-Proof of Possession of Aadhaar

II ☐ E-KYC Authentication

III ☐ Offline verification of Aadhaar

IV ☐ Deemed Proof of Address - Document Type code

V ☐ Self Declaration

Address

Line 1*

Line 2

Line 3 _____ City / Town / Village *

District* _____ Pin/Post Code* _____ State _____ Country Code* _____

☒ **4. CONTACT DETAILS** (All communications will be sent to Mobile number/Email-ID provided) (Please refer instruction C at the end)

Tel.(Off) _____ Tel.(Res) _____
Mobile _____ Email-id _____

☐ **5. REMARKS** (If any)

6. APPLICANT DECLARATION

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it.

I hereby consent to receiving information from Central KYC Registry through SMS/Email on the above registered number/email address

Date : _____

Place : _____

Signature / Thumb Impression of
Applicant

7. ATTESTATION / FOR OFFICE USE ONLY

Documents Received ☐ Certified Copies ☐ E-KYC data received from UIDAI ☐ Data received from Offline verification
☐ Digital KYC Process ☐ Equivalent e-document ☐ Video Based KYC

KYC VERIFICATION CARRIED OUT BY / IPV Done by	
Emp.Name	
Emp. Code	
Emp. Branch	
Emp. Designation	
Date	
Signature	

INSTITUTION DETAILS	
Name	Arch Finance Limited
Code	